



Living Independent Forever (LIFE)

Program Requirements

1. Your program goals and objectives and set are to promote personal growth and empower participants toward independent living. The LIFE Program aims to impart healthy, responsible, and independent living skills to facilitate self-sufficiency, empowering individuals for a successful transition into independent living.
2. Goal planning is a crucial component of the LIFE program. The goals mutually agreed upon with the program coordinator must be consistently maintained, and their statuses should be regularly updated in collaboration with the program coordinator. Actively pursuing goal activities and fulfilling assigned personal growth modules is required.

3. A **\$100** security deposit is due at the time of move-in. If experiencing challenges in making this payment, please coordinate a payment arrangement with the program administrator.

Additionally, a **\$20 charge** for staff time will be applied to a participant's account in the event of a unit lock-out, and a **\$10 fee** will be charged for a key replacement.

4. The monthly program fee must remain up to date. The fee structure is as follows:
 - a. **\$350** for a two-bedroom unit; and
 - b. **\$400** for a single-bedroom unit.

This fee covers furnishings, electricity, water, and heating costs. **Payment is due by the first day of each month.**

If the participant is currently enrolled in an educational institution or participating in an unpaid job training program, the program fee may be subject to adjustment or modification.

5. Participants must be employed at all times. Earning a fair wage is an important life skill that is critical to working toward independence. Those who are not employed are required to complete a daily job search log. The job search log should be turned in via email or in person daily. Participants must visit the LIFE office to complete work search requirements if satisfactory proof is not provided.
6. At all times honesty and integrity are expected.

7. Smoking or vaping is prohibited within the apartment unit or laundry room. Smoke in the designated smoking area and extinguish cigarette butts in receptacles.

The minimum age to buy tobacco products, electronic smoking devices, or products containing nicotine is now 21; it is unlawful for any retailer to sell tobacco products, electronic smoking products, or products containing nicotine to any person younger than 21 years of age,” even though Alaska state law lists the minimum age as 19.

8. Individuals with a conviction in a municipal, state or federal court related to a crime or incident against another person are ineligible to join the program.
9. Incarceration may lead to immediate termination from the LIFE program.
10. **Strict zero-tolerance guidelines that lead to immediate termination or expulsion without prior notice.**
 - a. **Fraud.** Fraudulent or dishonest behavior, including falsification of program documentation or misrepresentation of eligibility criteria.
 - b. **Drugs and Alcohol.** Possession, use or distribution of illegal drugs or drug paraphernalia is prohibited. Intoxicated individuals, whether from legal drugs, illegal drugs, or alcohol, are not allowed to enter the premises. Random urine analysis or breathalyzer tests may be conducted if there is suspicion of drug or alcohol use. Staff may administer these procedures or request them from a hospital or an outside agency.

Please note 3127 Tarwater is within 500 feet a school. Per Section 17.71.040 of the Alaska Statutes, possession of 1 ounce or more of a Schedule VIA controlled substance (such as cannabis) on a school bus or within 500 feet of a school or youth center is a class-C felony. An offender could face five years imprisonment, up to \$50,000 in fines, or both.

- c. **Weapons.** The possession (carried or stored) of loaded or unloaded firearms, weapons, or any potentially dangerous objects, is strictly forbidden on any property owned by Shiloh Community Housing, Inc., including within vehicles parked on such premises.

Prohibited items include but are not limited to the following: firearms of any kind, ammunition, knives (except small personal folding utility knives), martial arts weapons, stun guns, tasers, explosives.

- d. **Physical Violence or Threats.** Physical violence, threats, and verbal abuse towards staff or others will not be tolerated under any circumstances.

- e. **Sexual Misconduct.** Any form of sexual harassment, assault, stalking, or inappropriate behavior toward staff, or others will not be tolerated under any circumstances.
- f. **Theft or Unauthorized Possession.** Theft or unauthorized possession of items that belong to other program participants, staff, or others is strictly prohibited.
- g. **Hate Crimes.** Any act of discrimination, harassment, or violence based on race, gender, religion, sexual orientation, or any other protected characteristic are prohibited.